



# Safeguarding Policy

**WHY?** All staff at George Betts have a responsibility to ensure the safety of the children in our care.

## **HOW? WHAT?**

### **All Staff:**

- All staff are familiar with the school's **Safeguarding Policy**
- All staff are trained to recognise the signs of abuse and complete **Level 1 Safeguarding Training** (regular updates received through PDM's, FlickLearning and staff briefing)
- Any child not in school or who are open to services will have a safe and well home visit from school
- Any child on a **reduced timetable** will receive a safe and well home visit from school
- All concerns or disclosures raised about a child or an adult, no matter how small are recorded on a yellow **Record of Concerns form** using the guidance on the **Safeguarding Flow Chart**.

Once a concern has been identified it is treated sensitively and confidentially by the **Designated Safeguarding Person (DSL)** or **Safeguarding Team**. Appropriate action/support plan will be devised and implemented by the Safeguarding Team members, including work with Parents, Children and other outside agencies.

## Disclosures

When a child makes a disclosure the member of staff with the child should only record what the child has said and not ask leading questions. Prompts should be: **Tell me, explain to me, describe to me, outline for me**

## **Home Visits**

A home visit will take place if a child is out of school. Please refer to the [Home Visit Policy](#) and [Behaviour Policy Pack](#)

## **Safeguarding Team**

The Safeguarding Team consists of:

- ❖ Sarah Edwards (DSL)
- ❖ Saqia Malik
- ❖ Gurdev Kaur
- All concerns are logged on [My Concern](#). The Safeguarding system is secure and can only be viewed by the Safeguarding Team and SLT. If a concern is raised by a member of the Safeguarding Team then it is their responsibility to log the information. The Designated Safeguarding Lead is verbally informed about any disclosures or concerns.
- If a file is open on a child all monitoring notes and additional actions which relate to the initial concern or disclosures are added to the same file.
- The Safeguarding Team will make all referrals to the Local Authorities Children's Trust, however, children who have been referred or are causing concern will be regularly monitored, these children are identified in the vulnerable column on the Location Map..
- Everything recorded on My Concern is factual and not speculation.
- If there is a concern about any child, from any member of staff, that needs immediate action for the safety of the child a 'crisis' Safeguarding Team Meeting is called to discuss actions.
- Local Authority Children's Trust/SPOC Team/Early Help COG services are contacted for advice whenever necessary.
- Weekly safeguarding meetings take place, to discuss all monitored children, new concerns raised and family support follow ups.
- [TEFAT Whistleblowing Policy](#) - is to give all members of staff the confidence to come forward through agreed procedures and without fear of recrimination, to bring to the attention any serious impropriety, breach of procedure or raise issues of concern.

## **WHO?**

- Designated Safeguarding Lead for Safeguarding is responsible for coordinating all Safeguarding activity, alongside Senior Leadership Team.
- Designated Senior Person for Safeguarding is responsible for ensuring that all members of staff have up-to-date Safeguarding training.
- The Safeguarding Team are responsible for monitoring and supporting any children who are at risk, or for whom concerns have been raised and monitoring is taking place.
- All staff in the school are responsible for being alert to the signs and indicators of possible abuse and following the 'Safeguarding Procedures' if they are concerned.

## **Useful Resources:**

[Keeping Children Safe in Education 2020](#), [Covid-19-guidance on Mental Health and Wellbeing](#), [Coronavirus \(COVID-19\): safeguarding in schools, colleges and other providers](#), [Safeguarding and remote education during](#)

